

Health Action International (HAI)

Global Project Officer (Pricing)

HAI is a non-profit, independent, global network of over 200 consumer groups, public interest NGOs, healthcare providers, academics and individuals in more than 70 countries, operating from four regional offices (Amsterdam, Colombo, Lima and Nairobi) and a global secretariat (Amsterdam). HAI promotes increased access to essential medicines and their rational use, through research excellence and evidence-based advocacy, and works towards a world where all people, especially the poor and disadvantaged, are able to exercise their human right to health.

HAI is in a position to offer a one year fixed-term contract (with the option for renewal) for the above post commencing spring/summer 2008. The remuneration package includes a competitive salary, pension scheme and additional benefits as appropriate.

Applicants should submit a current cv and covering letter indicating their skills, competencies and suitability for the post, with reference to the terms of reference outlined below. Applications should be received by 28th March 2008 either electronically to tim@haiweb.org, or by post to:

Tim Reed, Director
Health Action International (Global)
Overtoom 60 / III
1054 HK Amsterdam
The Netherlands

Global Project Officer (Pricing) - Terms of Reference

Fixed –term contract

General

Support the implementation of the WHO/HAI Project on Medicine Prices and Availability, as outlined in the project's annual work plan.

The project commenced in 2000 with the development of a tool to measure the price people pay for medicines, their availability, the affordability of treatments and price components in the supply chain. Since the publishing of the survey tool in 2003, over 40 surveys have been undertaken in all regions of the world with support from HAI and WHO. In the next phase of the project, more surveys are planned and in-depth policy analysis and advocacy work.

Specific Responsibilities

Specific responsibilities of the position include:

- Provide technical support to national survey managers when undertaking medicine price surveys using the WHO/HAI medicine price measurement methodology, including assistance with survey protocol development, training, on-line support during data collection, data quality assurance, review of survey reports etc.
- Update the medicine price database as needed, and the website on a regular basis
- Draft summary reports, briefing papers and other materials as required
- Organise project workshops and meetings
- Communicate project activities and outcomes to project members, HAI members and others.
- Draft funding proposals and donor reports
- Undertake other tasks/projects to assist HAI to meet its goals and objectives.

Organizational position

- The Global Project Officer (Pricing) will work in close collaboration with, and under the supervision of, the Global Project Coordinator (Pricing) who co-ordinates the WHO/HAI Project on Medicine Prices and Availability
- He/she will also work in close collaboration with project partners at WHO
- He/she will be line managed by the Global Project Coordinator (Pricing) and report to the HAI's Global Director.

Personal Attributes

- Able to act in the interests of HAI and to respect HAI values and principles
- Display attention to detail and accuracy
- Possess skills in data analysis
- Must be able to write effectively for a variety of audiences
- Pharmacist, Masters in Public Health or similar qualification.
- Knowledge of medicine pricing issues, particularly in developing countries, is highly desirable
- IT skills and experience in website/database management is desirable
- Both written and spoken English must be of a high standard; knowledge of other languages an asset
- Ability to work successfully both on their own initiative and as a team member
- Work co-operatively with project members, HAI staff and HAI members
- Possess an understanding of the general principles of effective management, such as prioritising in times of high demand; being pragmatic and realistic; and being politically sensitive.
- Applicants must be legally able to work in the Netherlands.

Conditions of employment

This position is for 1 year period (with the option for renewal) starting in the spring/summer 2008

This position is for a 36 hour working week (full-time)

The duty station is in Amsterdam, some international travel will be required